Image of Zotero logo

**Zotero at Temple**

Zotero Features

Zotero is a free software tool that can be very useful for Temple students when dealing with research papers. To get started with Zotero, users will need to download it using this link, as it acts as an add-on to the browser:

<https://www.zotero.org/download/>

Zotero allows students to gather and organize their sources in one place. Students can also export formatted citations to their papers. Zotero lets students access their work on different devices, enabling them to utilize Temple’s computers. In addition to working on different devices, students can collaborate while working on assignments. Essentially, Zotero permits students to create their own database of sources that they can access whenever needed.

Once Zotero is downloaded, users can save high-quality publication data, save PDFs, utilize word processor integration, access the built-in PDF reader, find publication dates by the DOI and ISBN, search for PDFs, conduct advanced research, and more.

(If you are just trying to quickly create a few references, consider the [ZoteroBib](https://zbib.org/) tool for formatting citations)

Important note: [Zotero 6 and new features were announced in March 2022](http://www.zotero.org/blog/zotero-6/).

Benefits Zotero Offers

* Automatic download of a PDF associated with a citation:

This feature allows users to access their articles more easily and quickly.

* Annotate a PDF within Zotero:

Students will be able to keep their notes more organized.

* Automatic download of a "snapshot" of the webpage associated with a citation:

This feature allows students to be able to still access webpage information even if it is deleted or if the student is offline.

* Dynamic drag and drop interface, including sorting and quick citations (drag a citation into an email or other web page):

This feature makes citing work easier for the students.

* Add notes and searchable metadata tags to citations:

This allows students to include additional information with citations.

* Full text searching and "smart" searches:

This feature enables students to find information faster.

* Automatically proxy URLs for easy off-campus access to resources:

This makes finding other sources and information easier.

* Cite as you write with [Google Docs, MS Word, and LibreOffice word processors](http://www.zotero.org/support/word_processor_integration):

This feature makes citing the paper easier and quicker for students.

* Cite in APA, MLA, Chicago Manual of Style, and other styles and switch instantly among styles:

Zotero is versatile for all students as it supports various citation styles.

* Organize with collections and sub-collections (folders), tags, and linked notes.

This feature makes finding articles easier for the student as they can organize their information as they please.

* Collaborate on shared libraries with groups:

This is useful for students when working on group projects.

* Save time:

Since students will be able to access information more easily and create citations faster, they will ultimately save time working on their assignments.

Tutorials

Installation and Quick Start:

* [Quick Start Guide](http://www.zotero.org/support/quick_start_guide)

Get up to speed quickly.

* [Zotero 6 PC Tutorial](https://www.youtube.com/watch?v=pU6C58HG_Z0)

Includes step-by-step installation instructions for the Windows Operating System.

* [Zotero 6 Mac and Zotero App Quick Tutorial](https://www.youtube.com/watch?v=oW8fEn6GoUE)

Includes step-by-step installation instructions for the MAC Operating System.

* [Zotero on a Chromebook](https://www.zotero.org/support/kb/installing_on_a_chromebook#step_4set_up_the_zotero_connector)

Documentation on “How Do I Install Zotero on a Chromebook?” from Zotero.

* [Adding Items to Zotero](https://www.zotero.org/support/adding_items_to_zotero)

This page describes the various ways to add items (e.g., books, journal articles, web pages,

etc.) to Zotero.

Help and support:

* [Zotero Help Documentation](http://www.zotero.org/support/)

This link can help with documentation problems.

* [Zotero FAQs](http://www.zotero.org/support/frequently_asked_questions" \t "_blank)
* A complete list of answers to frequently asked questions.
* [Zotero Knowledge Base](https://www.zotero.org/support/kb)

Provides links for troubleshooting and using Zotero.

* [Zotero Support Forums](http://forums.zotero.org/categories/)

If you're having the problem, someone else has probably had it too. Search here for

answers.

Getting the Most Out of Zotero:

* [Mastering Zotero](https://pressbooks.library.yorku.ca/masteringzotero/)

Learn how to use Zotero's organization tools effectively, how to read and annotate content in a way that keeps your notes organized, how to use Zotero to support your research workflow and collaborate online, and more.

Important note: The books and videos use Zotero 5. Zotero 6 now has PDF annotation built in, so Zotfile is not needed for this function. Zotfile may still be useful for other features.

* [Zotero Video Tutorials](https://www.zotero.org/support/screencast_tutorials)

Be aware of which Zotero version is being used. Zotero 5 lacks some features of Zotero 6,

including annotating PDFs within Zotero.

* [Zotero Samples for APA and Chicago Manual of Styles](https://libguides.nps.edu/citation/apa-zotero)

This research guide allows you to compare your Zotero Info Tab with the Zotero sample for a citation style (APA and Chicago) to check that you have all the necessary

bibliographic information or metadata for the reference type.